

# **HOLY TRINITY C.E. PRIMARY SCHOOL.**

## **POLICY FOR CHARGING.**

### **AIM.**

To provide a framework for where charges maybe requested.

### **PROCEDURE**

The provision of the 1988 ERA (Education Reform Act) will be followed.

1. As no charges can be made for educational activities that take place during school hours, parents will be invited to make a voluntary contribution towards the cost of any 'extra' activities such as school visits or visiting groups.
2. If the cost of the proposed activity is not met by voluntary contributions it may be cancelled.
3. Charges may be made for activities that take place outside the school day.
4. If there is family hardship and it is not possible to contribute to an activity, an application for partial or full remission of charges will be considered by the Headteacher.

Charges will normally be made for the following activities:

### **OFF SITE**

- Board and lodging on residential visits (except where parents are in receipt of family credit)
- Travel
- Entrance fees

- Insurance costs
- Costs of non-prescribed examinations and preparations for such examinations outside school areas.

## ON SITE

The proportionate costs for an individual child of activities wholly or mainly outside school hours ('optional extra') to meet the costs for

- Materials and equipment.
- Support and teaching staff costs.
- Insurance costs
- Individual tuition for the playing of musical instruments
- Costs of non-prescribed examinations and preparations for such examinations outside school areas.

The school will ensure that no child will be excluded from attending a visit or taking part in an activity due to inability to pay.

This policy was developed with the Finance and Resources committee in autumn 2006.

It will be reviewed on a bi-annual basis or when there are changes in the law as advised by R.B.W.M.